



- **Environmental Health and Safety Issues**
Instructor: Dave Johnson, Versar, Inc.
Saturdays: January 9, 16, 23, 30, February 6, 20, and 27
BOMA/Suburban Chicago - 7:45 a.m. to 12:15 p.m.
- **Budgeting and Accounting**
Instructor: *TBD*
Saturdays: March 20, 27, April 10, 17, 24, May 1, and 8
BOMA/Suburban Chicago - 7:45 a.m. to 12:15 p.m.
- **Law and Risk Management**
Instructor: *TBD*
Fridays: September 10, 17, 24, and October 1
BOMA/Suburban Chicago - 8:00 am. to 5 p.m.
- **The Design, Operation, and Maintenance of Building Systems, Pt. I**
Instructor: *TBD*
Saturdays: October 16, 23, 30 November 6, 13, 20, and December 4
BOMA/Suburban Chicago - 7:45 a.m. to 12:15 p.m.



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Students interested in the SMT/SMA curricula are asked to call the BOMA/Suburban Chicago Office at 847/995-0970 and express their interest and state which courses they want to take. Courses will be scheduled when minimum numbers of students are identified.

BOMI Institute U.S. courses are recommended for college credit by the American Council on Education, College Credit Recommendation Service. The ACE college credit recommendation for courses may be found on the BOMI Institute website at www.bomi-edu.org or by calling the BOMA/Suburban Chicago office at 847/995-0970.

BOMI Institute graduates can fulfill Continuing Professional Development (CPD) points by attending these courses and completing and passing the exams given at the end of each course.

Institute courses are recognized by many other professional organizations such as IREM, IFMA, IUOE, AIA and more. Credits from these organizations may apply.

Textbooks must be picked up from the BOMA/Suburban Chicago office prior to the first day of class. Textbooks may be sent with receipt of valid courier account numbers. Registration deadlines are 7 days prior to the first day of class, except in the case of 4-day courses when registration must be completed 10 days prior to the first day of class.

Cancellations later than 7 days before the first day of class will be charged a \$525 cancellation fee. Cancellations will not be accepted after the first day of class.

Continental breakfast will be provided for Saturday courses. In addition, morning and afternoon breaks will be provided for full day courses.

All Exams will be administered by BOMI International at approved testing centers. Exams schedules and changes are handled directly with the testing centers and BOMI International.

Registration

Prefix (circle one): Miss Mr. Mrs. Ms.

Name (First, Middle, Last as you would like it to appear on your certificate):

E-mail: _____

Mail correspondence/grades to: Home Office

Company Name _____

Office Address _____

City _____ State _____ ZIP _____

Phone _____ FAX _____

Home Address _____

City _____ State _____ ZIP _____

Phone _____ FAX _____

Enrollment Options and Fees (Check ONE):

Current Students:

- I am already enrolled in the Institute's (circle one) RPA FMA SMT/SMA designation program and my BOMI ID number is: _____
- I am a BOMI designation holder who wants to enroll in a second (or third) designation program and I agree to pay the \$75 fee and my BOMI ID number is: _____

New Students:

- I am a new student who wants to enroll in the Institute's (circle one) RPA FMA SMT/SMA designation program. I agree to pay the \$175 fee.
- I am a new student who wants to take an individual course(s) only and I agree to pay the \$75 fee. (If you take an individual course, then decide to enroll in a designation program, the \$75 fee from your first course ONLY may be applied toward the \$175 enrollment fee for your first designation program.)

Check course(s):

	<u>MEMBER</u>	<u>NONMEMBER</u>
<input type="checkbox"/> <i>Environmental Health and Safety Issues</i>	775	900
<input type="checkbox"/> <i>Budgeting and Accounting</i>	775	900
<input type="checkbox"/> <i>Law and Risk Management</i>	900	1,000
<input type="checkbox"/> <i>The Design, Operation, and Maintenance of Building Systems, Pt. I</i>	775	900

NOTE: You are considered a BOMA member if you are a member of any local BOMA Association. A local BOMA member is the named representative of a BOMA building or business.

TOTAL COURSE FEE(S): _____

REQUIRED EXAM FEE(S): ___ X \$60 each: _____

ENROLLMENT FEE/DUAL DESIGNATION FEE: _____

TOTAL: _____

Check enclosed payable to BOMA/Suburban Chicago

Bill my (circle one) VISA or MASTERCARD No. _____ Exp. Date _____
 Name if other than mine _____ Signature _____
 Billing Address _____

Mail to BOMA/Suburban Chicago, 1515 E. Woodfield Road, Suite 110, Schaumburg IL 60173 or FAX to 847/995-0971

CALL 847/995-0970 with any questions.